

**Yellow Springs Senior Citizens
Board of Trustees
Calendar for 2022-2023**

<u>Month</u>	<u>Action</u>	<u>Presenter</u>
June	ANNUAL MEETING	
July	BOARD MEETING	
	New Trustee Orientation	Board Development Committee
	Management Report	Executive Director
	Trustee Committee Assignments	President
	Board meeting schedule	President
	Conflict of interest statements	Executive Director
		Financial report for 2nd quarter
		Finance Committee
	<i>Fundraising Committee: plans for remainder of 2022, Garden Dinner Party results</i>	
	<i>Committees determine their schedules for 2022-2023</i>	
August	BOARD MEETING	
	Tactical plan for 2023	Executive Director
	Board goals for 2022 - 2023	Board Development Committee
	Board calendar for 2022-2023	Board Development Committee
September	BOARD MEETING	
	<i>Finance Committee: draft of budget for FY 2023</i>	
	<i>Fundraising Committee: Annual Appeal draft</i>	

**Yellow Springs Senior Citizens
Board of Trustees
Calendar for 2022-2023**

<u>Month</u>	<u>Action</u>	<u>Presenter</u>
October	BOARD MEETING	
	Management Report	Executive Director
	Audit report for 2021	Treasurer and Executive Director
	Audit management letter	Treasurer and Executive Director
	Budget for FY 2023 -- initial review	Finance Committee
	Financial report for 3rd quarter	Finance Committee
	<i>Finance Committee: review of fiscal policies and internal controls</i>	
	<i>Fundraising Committee: Annual Appeal letter</i>	
November	BOARD MEETING	
	Budget, FY 2023	Finance Committee
December	NO BOARD MEETING	
	<i>Board/Staff social event</i>	
January	BOARD MEETING	
	Management report for 2022	Executive Director
	Financial report for 2022	Finance Committee
February	BOARD MEETING	
March	BOARD MEETING	
	Board self-assessment for 2022-2023 -- process	Board Development Committee
	Annual Meeting for 2023: Meeting date and agenda	President and Executive Director

**Yellow Springs Senior Citizens
Board of Trustees
Calendar for 2022-2023**

Slate of Trustee nominees	Board Development Committee
Slate of Board Officers	Board Development Committee
Publication of meeting date	President and Executive Director

<u>Month</u>	<u>Action</u>	<u>Presenter</u>
--------------	---------------	------------------

April

BOARD MEETING

Management Report	Executive Director
Financial report for 2 nd quarter	Finance Committee
<i>Board Development Committee: Board self-assessment follow-through</i>	
<i>Finance Committee: review of investments</i>	
Executive Director's evaluation for 2023 -- process	Personnel Committee

May

BOARD MEETING

Board self-assessment for 2022-2023	Board Development Committee
Board goals for 2023-2024	Board Development Committee
Board calendar for 2023-2024	Board Development Committee
Executive Director evaluation for 2023	Personnel Committee

June

ANNUAL MEMBERSHIP MEETING

**Yellow Springs Senior Citizens
Board of Trustees
Calendar for 2022-2023**