

Yellow Springs Senior Center
Board of Trustees Regular Meeting

July 24, 2024

via Zoom and in Person

Members present: Jerry Sutton, Ven Adkins, Berch Carpenter, Velda Martin, Susan Alberter, Diane Chiddister, Jim Johnson, Sue Augustus, and ED Caroline Mullin.

Call to Order: Jerry Sutton called the meeting to order at 5:01 p.m.

Approval of Minutes: May 22 minutes were approved by motion with no corrections.

Executive Director Report: Caroline Mullin presented a written report, which included, among other items, that

- Miller Fellow student Ben will complete his work on August 2. The senior Miller Fellow Sara will continue for a few more weeks and Caroline would like to find funding to retain her.
- Little Green Light donor database is in use and will be very helpful for the capital campaign.
- The variety show on July 12 was successful.
- New Power of Myth program is very popular. It is led by Gayle Gyure every other Sunday.

Standing Committee Reports

Fund Development: Sue Augustus presented a written report of the committee's activities which included the successful Garden Party net income of \$8,834.69. Other events coming up are a potential putt-putt outing; possible street fair event on October 12; square dance on October 26; Heartstrings concert in December; EBTH auction; and annual appeal for 65th anniversary of the center. More information on all events will be in the next newsletter.

Budget and Finance: Berch Carpenter walked through the second quarter financial reports and pronounced the organization in good shape. Jerry Sutton briefly reviewed the 2023/2022 audit report and management letter and urged board members to review the documents. It was a clean audit.

Board Development: Velda Martin reported that there was no meeting in June or July. A board orientation for new members will be scheduled for August.

Personnel: Susan Alberter reported that Caroline accepted the compensation offer.

- **Ad Hoc Committee: Capital Campaign:** Caroline reported that the Capital campaign committee met a couple of times. Pam and Caroline usbdrafted a brochure. As of July there is \$90,000 in pledges, half of which are in the bank. The committee received 5 RFQs from firms interested in the project and the committee will meet on 7/29 to whittle those down to 2 for actual submissions. Lifespan studios has agreed to be a consultant to the project.

Old Business: NONE

New Business:

Potential strategic planning – some discussion about how much time it might take and how much it would cost to do update current plan. Caroline will do more research on potential facilitators.

Payment proposal for loan on property – there was a discussion about whether YSSC should pay just the interest on the loan for the property or try and make payments on the principal.

Motion to empower the ED to use her discretion in managing the revolving loan. (Alberter/Carpenter). **Motion approved.**

Meeting adjourned at 6:20.

Next regular Board meeting is August 28, 2024 at 5:00 p.m.

Sue Augustus, filling in for Secretary