

Yellow Springs Senior Citizens Inc. monthly board meeting

Wednesday, August 28, 2024 5pm at YSSC Great Room

Present: Susan Alberter, Sue Augustus, Jerry Sutton, Velda Martin, Jim Johnson, Berch Carpenter, Shelly Blackman (via Zoom), Ven Adkins (via Zoom), Diane Chiddister

Also present: Executive Director Caroline Mullin

The minutes from the July meeting were reviewed with one correction. Jim moved, with Velda seconding, approving the corrected minutes. The board approved.

ED report: Regarding personnel, Lin Wood is cutting back hours. Sara Beltran, who is phasing in as the new administrative assistant, will take up those hours. Miller Fellow Ben Boggs has completed his hours for the center. Several staff members had Covid in August.

In technology, the Center is updating to Quick Books online.

Regarding finances, the annual audit did end up costing more than last year's audit, \$18,000 compared to \$17,000 last year.

In activities, a new Poet/Author series will begin in September. Also, there has been a request for evening "mixers," with alcohol served.

Regarding services, currently 12 are on the waiting list for homemaker services, there is hope to hire more homemakers. The Center is also gearing up for the upcoming Medicare Open Enrollment season.

In terms of community activities, earlier this month Art on the Lawn proved very successful at the new center land on Livermore Street.

Committee reports:

Fund Development: Sue Augustus reported that upcoming fund-raising events for Center operations include a square dance on Oct. 26, and the annual concert by Heartstrings on Dec. 14. Also, this year's Annual Appeal aims to raise \$65,000, in commemoration of the center's 65th birthday.

Finance: Berch introduced the proposed 2025 center budget, which projects income of \$460,330 and expenses of \$460,330. That's a 14 percent increase in the budget compared to 2024, due to increased activities, expenses around the new building project, a raise in homemaker pay and an additional staff member. Berch moved, with Jim seconding, approving the budget. The board approved unanimously.

The profit/loss statement from January through July showed income of \$288,361.27, with expenses of \$265,861.84, yielding a profit of \$22,499. 43. In summary, the center remains in a strong financial position.

Board Development: Velda reported that the orientation for new board members was successful. The committee has met and worked on the board's calendar.

Capital Campaign: Caroline reported that the group is looking at the broad responsibilities of a capital campaign. It is also considering whether a feasibility

study would be helpful. If so, a possibility is that graduate students in the Wright State University Public Administration master's program will take on the study, to be completed by the end of April.

Facility Design: Caroline reported that three architecture firms have been interviewed, after five firms indicated interest. Two firms were selected as finalists, and, if the board approves moving ahead, will receive a Request for Proposal, or RFP, for the conceptual design phase, which includes public engagement. In that document, each firm will pitch why they are the best choice, the estimated costs, and how they will engage the public. The RFPs are due back on September 24.

Jim moved, with Sue seconding, going forward with issuing the RFPs to the two firms. A concern was raised that the board hadn't yet fully reviewed the RFP document, which was included in the documents for this meeting. The motion passed, with Susan and Ven abstaining.

The next monthly board meeting will be held Wednesday, Sept. 25. At 5pm

The meeting was adjourned at 6:12.

Respectfully submitted,

Diane Chiddister
Secretary