

Yellow Springs Senior Citizens, Inc Board Meeting
Wednesday November 20, 2024

Present: Susan Alberter, Jim Johnson, Velda Martin, Ven Adkins, Berch Carpenter, Shelly Blackman, Sue Augustus, Jerry Sutton, Steve Bujenovic
Also present: Executive Director Caroline Mullin

Meeting called to order at 5:00 pm by Jerry Sutton.

Welcome to new board member Steve Bujenovic.

The **minutes** from the October meeting were reviewed and with no additions or corrections were moved by Jim Johnson, seconded by Berch Carpenter and approved by the Board.

Standing Committee reports:

Capital Campaign: Caroline reported that 100% of the Board has contributed; an application to the PDAC will be submitted with no expectation of getting funding in 2025 but we will be on their radar; Amount raised to date \$88,180 (\$62K in pledges); Estimate \$5M campaign goal; Wright State students will do the capstone project on feasibility and it should be ready by April 2025.

Facilities Committee: Caroline conferring with attorney Peter Hoshier regarding contract format with LWC architects. There are 3 contract phases – 1st is the space use study, 2nd is schematic design, and 3rd will be the design development and construction drawings. LWC understands that we may not have all the funding necessary all at once so they are prepared to work with us in phases. Caroline has spoken with Meg Leatherman, the village zoning administrator, about whether we need to change the zoning. The Village may resolve the issue by changing all the E1 zoning setbacks. Also, Antioch has to remove the old sewer system on the property. There may be an opportunity to buy adjacent property from Antioch and/or neighbors. Discussion about when we should sell the current Xenia Ave. building and consensus is that we wait until feasibility study is completed in 2025.

Comment [SA1]: Caroline I need help with this information. I could not completely follow what you were saying and the back and forth with Ven.

Board Development: Velda reported that the committee met and is working on succession/recruitment plan. The committee wants all committees to reach out to community members to serve on committees. Next meeting is 1/9 at 5:00 p.m.

Budget and Finance: Berch reviewed the financials. Caroline noted that the funds from Greene County Council on Aging were just received. Board members J Sutton, B Carpenter and ED C Mullin attended a workshop on reading financial reports and fiscal management.

Fund Development: Sue reported that there was no meeting but mentioned the Heartstrings concert on 12/14 at 4:00 in the Great Room (\$20 donation) and annual appeal. Jim Johnson reported on a fundraising project with Young's Dairy that will raise money for the Center. Anyone can buy wristbands or passes on the Young's website (a special link) and 20% of the proceeds will go to the Senior Center. (The Children's Center is also participating so folks have to use the specific link for which center will receive the money.)

Personnel: No report but will work on the shuttle van plans.

Executive Director report: See attached report from Caroline

Highlights - The YSCF gave us an extra \$2000 from the Miller Fellowship to supplement Sara Beltran's salary. Annual appeal has raised \$32,000 to date. We are participating in Giving Tuesday (12/3). Radio Drama being presented on 11/24 in the Great Room. Earth Day celebration will be on the lot in April. Transportation demand is increasing.

There was discussion about the shuttle van plans. The van was ordered and will be ready in February. The Board asked for more information about the costs of providing the service, demand, liability insurance, schedule, route, driver, etc. Susan and Caroline will sit down with Robert to discuss and provide a written plan to the Board.

Old Business: Ven has volunteered to take over the maintenance of the internal Senior Center website. Thanks Ven!

New Business: Jerry has drafted a memo outlining a naming policy for the capital campaign. He will send it around and ask for feedback at the January board meeting.

Reminders: December 15 – 3pm-6pm Open House at Sutton/McHugh home
December 18 – 3pm – YSSC staff and Board holiday gathering
No December board meeting

Jerry asked for a motion to end the meeting. Susan moved and Jim seconded. The meeting was adjourned at 6:11.

Respectfully submitted by Sue Augustus, Secretary