

## **Board Development Committee Meeting Notes**

**Date:** Wednesday, April 9, 2025

**Location:** Senior Center, Fireplace Room

**Attendees:** Velda Martin, Shelly Blackman, Jim Johnson, Jerry Sutton, Caroline Mullins

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### **• Approval of March 19 Minutes**

The minutes from the March 19, 2025, meeting was reviewed and approved.

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### **• Status Updates on Future Committee Members & Board of Trustees**

Each committee member provided an update on their outreach to potential candidates for future committee members and Board of Trustees positions.

**Action Item:** Velda will send a compiled list of candidates to Shelly and Jim for follow-up outreach.

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### **• Jim's Training Update**

Jim will be participating in training on the **Little Green Light** database on **April 15, 2025**.

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### **• Board of Trustees Self-Assessment & Skills Assessment Timelines**

The committee finalized the timeline for this year's three assessments. All assessments are to be completed and emailed to Velda within one week of distribution:

- Board Self-Assessment Questionnaire – To be distributed at the April 23, 2025, Board of Trustees meeting.
- Individual Board Member Self-Evaluation – To be distributed at the May 28, 2025, Board of Trustees meeting.
- Board Skills Assessment – To be distributed at the September 24, 2025, Board of Trustees meeting.

**All completed assessments will be compiled and tallied by the Miller Fellow.**

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### **Action Items**

- Velda to send the candidate list to Shelly and Jim
- Jim to complete training on the Little Green Light database
- Committee members to continue reaching out to potential candidates

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**Meeting adjourned at 5:45 PM**